MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS

April 8, 2026

THE STATE OF TEXAS §
COUNTY OF MONTGOMERY §
MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 4 §

The Board of Commissioners (the "Board" or the "Commissioners") of Montgomery County Emergency Services District No. 4 (the "District") met in regular session, open to the public, at the District's Station No. 61, 17029 Firehouse Road, Conroe, Texas 77385, the regular meeting place of the District, on Wednesday, April 8, 2026, at 11:30 a.m.; whereupon, the roll was called of the members of the Board, to-wit:

Brian Arceneaux	President
Gary Landrum	Vice President
Mark Abbey	Secretary
Raymond Veit	Treasurer
Katherine Clark	Assistant Secretary/Treasurer

All members of the Board were present at the meeting, except Commissioner Landrum, thus constituting a quorum. Also attending the meeting were the following District employees: Fire Chief Kevin Hosler; Chief William Dicker, Assistant Chief of Operations; Deputy Chiefs Larry Weaver and Terry Jones; District Chief Acel Nichols; Mrs. Kelly Sipp; and Mrs. Emily Rangel. District consultants in attendance were: Ms. Regina D. Adams (via videoconference), attorney, and Ms. Raechel Rodriguez (via videoconference), paralegal, of Radcliffe Adams Barner PLLC (the "Attorney" or "RAB"), attorney for the District; and Mr. Javier Guerrero (via videoconference) of Martinez Architects ("MA").

WHEREUPON, the meeting was called to order at 11:30 a.m. and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

PUBLIC COMMENT

There was no public comment.

DISTRICT STAFF AWARDS, RECOGNITIONS AND/OR PROMOTIONS

Chief Hosler noted that Commissioner Landrum was addressing personal matters at the time and that the District's thoughts were with him.

APPROVE MINUTES

The Board considered approval of the minutes of the March 11, 2026 regular Board meeting, which was previously distributed to the Board. Upon motion by Commissioner Abbey, seconded by Commissioner Clark, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the March 11, 2026 regular Board meeting.

DISCUSS POSTING REQUIREMENTS ONLINE AND IN-PERSON

Chief Hosler reported that District staff was working to make the District's website compliant with the Americans with Disabilities Act of 1990 ("ADA") by simplifying document formatting and modifying the District seal. Chief Hosler noted that the Board's meeting minutes from 2020 to present would be ADA compliant on the website. Ms. Adams noted that the Board's meeting minutes from prior to 2020 would be archived.

Mr. Guerrero entered the meeting at this time.

MINUTES AND FINANCIAL STATEMENTS OF NEEDHAM FIRE RESCUE ("NFR") BOARD OF DIRECTORS MEETING(S)

There was nothing to report at the time.

ACCEPT REVISIONS OF NFR FISCAL YEAR ENDING ("FYE") SEPTEMBER 30, 2026 OPERATIONS BUDGET, IF NECESSARY

This item was tabled.

TREASURER'S REPORT

Commissioner Veit next presented to and reviewed with the Board the Treasurer's Report. Upon motion by Commissioner Abbey, seconded by Commissioner Clark, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Treasurer's Report.

MONTHLY INVOICES AND PAYMENTS

Mrs. Sipp then presented to and reviewed with the Board monthly invoices and pending payments for approval. Upon motion by Commissioner Veit, seconded by Commissioner Abbey, after full discussion and the question being put to the Board, the Board voted unanimously to authorize payment of the monthly invoices.

SALES AND USE TAX REPORT

Mrs. Sipp reviewed with the Board the Sales and Use Tax Report. Upon motion by Commissioner Clark, seconded by Commissioner Abbey, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Sales and Use Tax Report.

REVIEW AND APPROVE QUARTERLY INVESTMENT REPORT

Mrs. Sipp presented to and reviewed with the Board the Quarterly Investment Report noting that the total interest earned in the prior quarter was $41,389.69. Upon motion by Commissioner Abbey, seconded by Commissioner Veit, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Quarterly Investment Report.

REVIEW AND APPROVE TAX ASSESSOR-COLLECTOR'S REPORT

Ms. Adams presented to and reviewed with the Board the monthly Tax Assessor-Collector's Report. Upon motion by Commissioner Clark, seconded by Commissioner Veit, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Tax Assessor-Collector's Report.

REVIEW STATION DESIGN, CONSTRUCTION AND IMPROVEMENT MATTERS, INCLUDING STATUS OF RECEIPT OF STATEMENTS OF QUALIFICATIONS ("SOQ") FOR CONSTRUCTION MANAGER AT RISK ("CMAR") FOR STATION NO. 64 RENOVATION, AND TAKE ANY NECESSARY ACTIONS ON SAME

Mr. Guerrero reviewed with the Board the status of the design of the Station No. 64 renovation. Mr. Guerrero noted that the design was contained within the existing structure and no expansion was required. Mr. Guerrero reviewed the well and pump requirements and noted that the Montgomery County permits had been obtained and bidding was underway. The Commissioners noted they would like to further review the Station No. 64 plans.

REVIEW AND APPROVE DISTRICT EMERGENCY RESPONSE PLAN ("ERP"), AS NECESSARY

There was nothing to report at the time.

FIRE CHIEF'S REPORT

Chief Hosler reported that he conducted a tax audit of properties within the District and updated Montgomery Central Appraisal District and HdL Companies of his findings.

Chief Hosler reviewed the Fire Chief's Report and the status of operations with the Board. Chief Hosler reported that, in March, the District and NFR responded to 241 service calls, 28 of which were out of District, with an average response time of 6:47 minutes.

Chief Hosler also reviewed with the Board various department updates, planning and progress updates, fleet and facilities matters and community risk reduction matters.

Chief Hosler stated that a proposal for refurbishing a District ladder truck would be presented to the Board in the near future.

Chief Hosler then updated the Board on the status of the electrical work at the District's property adjacent to Station No. 64.

REVIEW FLEET MATTERS

Chief Dicker reported that District staff needed a transport vehicle and recommended assigning the Chevrolet Suburban assigned to Chief Hosler. as the staff transport vehicle. A discussion ensued regarding financing a new Chief vehicle for Chief Hosler's use. Chief Hosler noted that he would obtain a proposal for a new Chief vehicle for the Board's consideration.

REVIEW AND ADOPT AMENDMENTS TO THE DISTRICT'S POLICIES AND PROCEDURES MANUAL

Chief Hosler noted that District staff were preparing policies and procedures that would allow the District to install cameras on its apparatus to record the vehicle operator, apparatus and roadway.

DISTRICT PERSONNEL MATTERS

Chief Hosler noted that this matter would be discussed in Executive Session.

DISTRICT REAL ESTATE MATTERS,

There was nothing further to report.

REVIEW MEMORANDUM REGARDING ANNUAL CYBERSECURITY TRAINING AND ARTIFICAL INTELLIGENCE ("AI") TRAINING FOR CERTAIN LOCAL GOVERNMENT EMPLOYEES AND ELECTED OFFICIALS (THE "CYBERSECURITY TRAINING MEMO")

Ms. Adams reviewed with the Board the Cybersecurity Training Memo. Ms. Adams stated that any Commissioner or District employee with access to the District's computer system or database and who used a computer to perform at least 25% of their required duties were required to annually complete state-certified cybersecurity and AI training, and that Commissioners must submit the corresponding certificates of completion to the Texas Department of Information Resources by August 31st of each year. A discussion ensued regarding the new training requirements and options for the Commissioners to complete such training. The Board requested Chief Nichols schedule a training session for the Commissioners to attend.

DISTRICT PERSONNEL MATTERS

EXECUTIVE SESSION

Pursuant to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended, specifically Section 551.074 regarding personnel matters, Commissioner Arceneaux convened the Board in Executive Session at 12:34 p.m. The persons present in Executive Session were: Commissioners Arceneaux, Veit, Clark and Abbey; and Chief Hosler.

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 12:51 p.m., at which time the Board took no action.

MISCELLANEOUS

There was nothing to report at the time.

There being no further business to come before the Board, and upon motion by Commissioner Abbey, seconded by Commissioner Clark, after full discussion and the question being put to the Board, the Board voted unanimously to adjourn the meeting at 12:52 p.m.

PASSED, APPROVED, AND ADOPTED this 13th day of May, 2026.

Mark Abbey, Secretary
Board of Commissioners