

**NOTICE OF REGULAR MEETING
MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

Notice is hereby given that the Board of Commissioners (the "Board") of Montgomery County Emergency Services District No. 4 (the "District") will hold a regular Board meeting at **11:30 a.m., Wednesday, July 9, 2025**, at the **District's Station No. 61, 17029 Firehouse Road, Conroe, Texas 77385**. The Board will discuss, consider and possibly take action on the following matters:

1. Call meeting to order;
2. Public comments (3 minute limit per person);
3. District staff awards, recognitions and/or promotions;
4. Approve the minutes of the June 11, 2025 regular meeting;
5. Review the minutes and financial statements from prior Needham Fire Rescue ("NFR") Board of Directors meeting(s);
6. Review and approve Treasurer's monthly report, including disposition of District's bank accounts;
7. Review Quarterly Investment Report;
8. Review and approve monthly invoices;
9. Review and approve Sales and Use Tax Report;
10. Review and approve Tax Assessor-Collector's Report;
11. Discuss general liability, automobile, property and workers' compensation insurance renewal and:
 - a. authorize District staff to obtain proposals for same (expires September 30, 2025); and
 - b. authorize facilities and apparatus valuation update for insurance coverage purposes;
12. Discuss employee medical and dental insurance renewal and authorize District staff to obtain proposals for same (expires September 30, 2025);
13. Review proposal for design of Station No. 64 renovation from Martinez Architects, and take any necessary actions on same;
14. Review and approve District Emergency Response Plan, as necessary;
15. Discuss annual employee evaluation of Chief Kevin Hosler and renewal of Contract for Employment of Fire Chief (expires September 30, 2025);
16. Fire Chief's Report:
 - a. summary of District and NFR financials and call activity;
 - b. review Department policies, standard operating procedures and standard operating guidelines;
 - c. review legislative updates;
 - d. review service developments in and around the District's service area;
 - e. status of Global Traffic Technologies Opticom emitter implementation and take any necessary actions related to same; and
 - f. status of ISO rating analysis;
17. Review fleet matters, including:
 - a. Apparatus Committee Report;
 - b. review acquisition of apparatus;
 - c. proposals for pumper refurbishments, related financial analysis for financing of same and take any necessary actions on same;
 - d. review and approve purchase of 2025 US Fire Apparatus Engine (Sourcewell); and
 - e. review and authorize purchase of staff vehicle (Sourcewell);

18. Review and adopt amendments to the District's Policies and Procedures Manual, as necessary;
19. Review District personnel matters;
20. Review District real estate matters;
21. Executive Session pursuant to Chapter 551, Texas Government Code ("Open Meetings Act") to discuss District matters, as may be necessary*;
22. Miscellaneous inquiry pursuant to Section 551.042, Open Meetings Act to hold limited discussions; and
23. Adjourn.

**The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or Executive Session for certain purposes. These purposes include: receive legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into Executive Session regarding any item on this agenda, the Presiding Officer will announce that an Executive Session will be held and will identify the time to be discussed and provision of the Open Meetings Act that authorizes the closed or Executive Session.*

The Board of Commissioners, NFR Board of Directors and/or District staff may inquire about a subject not specifically listed on this agenda pursuant to §551.042, Texas Government Code. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

EXECUTED this 3rd day of July, 2025.



MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 4



Mark Abbey, Secretary

**Members of the public may attend the Board meeting via teleconference if they so choose, at: +1 346-248-7799 US (Houston) or Zoom at: <https://us02web.zoom.us/j/84600181716?pwd=FAtHdAahBGdIOMnpSOLanaVERPnMSy.1>*

Meeting ID: 846 0018 1716 . Password: 159760 .