

**MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS**

**February 11, 2026**

**THE STATE OF TEXAS** §  
**COUNTY OF MONTGOMERY** §  
**MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 4** §

The Board of Commissioners (the "Board" or the "Commissioners") of Montgomery County Emergency Services District No. 4 (the "District") met in regular session, open to the public, at the District's Station No. 61, 17029 Firehouse Road, Conroe, Texas 77385, the regular meeting place of the District, on Wednesday, February 11, 2026, at 11:30 a.m.; whereupon, the roll was called of the members of the Board, to-wit:

Brian Arceneaux	President
Gary Landrum	Vice President
Mark Abbey	Secretary
Raymond Veit	Treasurer
Katherine Clark	Assistant Secretary/Treasurer

All members of the Board were present at the meeting, thus constituting a quorum. Also attending the meeting were the following District employees: Fire Chief Kevin Hosler (via videoconference); Chief William Dicker, Assistant Chief of Operations; District Chief Acel Nichols; Lieutenant Donald Moore (via videoconference); Mrs. Kelly Sipp; Mrs. Emily Rangel; and Mr. Colwyn Lee. District consultants in attendance were: Ms. Regina D. Adams, attorney, and Ms. Raechel Rodriguez (via videoconference), paralegal, of Radcliffe Adams Barner PLLC (the "Attorney" or "RAB"), attorney for the District; and Mr. JJ Weeks with 19:21 Consultants Co ("19:21"). Also in attendance was Mrs. Jayme Dicker, District resident.

WHEREUPON, the meeting was called to order at 11:32 a.m. and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

**PUBLIC COMMENT**

There was no public comment.

**DISTRICT STAFF AWARDS, RECOGNITIONS AND/OR PROMOTIONS**

Chief Nichols noted the District received recognition from the Texas Fire Chiefs Association.

**APPROVE MINUTES**

The Board considered approval of the minutes of the January 14, 2026 regular Board meeting, which was previously distributed to the Board. Upon motion by Commissioner Veit, seconded by Commissioner Abbey, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the January 14, 2026 regular Board meeting.

**MINUTES AND FINANCIAL STATEMENTS OF NEEDHAM FIRE RESCUE ("NFR")  
BOARD OF DIRECTORS MEETING(S)**

The Board then reviewed the minutes and financial statements of the prior NFR Board of Directors meeting.

**TREASURER'S REPORT**

Commissioner Veit next presented to and reviewed with the Board the Treasurer's Report. Upon motion by Commissioner Clark, seconded by Commissioner Landrum, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Treasurer's Report.

**MONTHLY INVOICES AND PAYMENTS**

Mrs. Sipp then presented to and reviewed with the Board monthly invoices and pending payments for approval. Upon motion by Commissioner Clark, seconded by Commissioner Veit, after full discussion and the question being put to the Board, the Board voted unanimously to authorize payment of the monthly invoices, including the Southside Bank loan payment for two (2) twin infernos and the Webster Bank loan payment for emergency services vehicles, equipment and radios.

**SALES AND USE TAX REPORT**

Mrs. Sipp reviewed with the Board the Sales and Use Tax Report. Upon motion by Commissioner Abbey, seconded by Commissioner Landrum, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Sales and Use Tax Report.

**REVIEW AND APPROVE TAX ASSESSOR-COLLECTOR'S REPORT**

Ms. Adams presented to and reviewed with the Board the monthly Tax Assessor-Collector's Report.

**ADOPT RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION FOR THE 2025  
TAX YEAR**

Ms. Adams then explained that pursuant to the Texas Tax Code, as amended, the District was authorized to grant exemptions relative to the District's ad valorem tax levy. The Board next considered approval of tax exemptions for the 2026 tax year, including homestead exemptions, exemptions for residents 65 years of age and older and exemptions for disabled residents. Ms. Adams explained that in 2025, the Board did not grant a general residential homestead tax exemption but granted a homestead exemption of \$25,000 for residents that are 65 years of age and older or disabled.

Upon motion by Commissioner Veit, seconded by Commissioner Abbey, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the Resolution Concerning Exemptions from Taxation for the 2026 Tax Year.

ADOPT RESOLUTION AUTHORIZING PETITION CHALLENGING APPRAISAL RECORDS

Ms. Adams then reviewed the Resolution Authorizing Petition Challenging Appraisal Records with the Board. Ms. Adams explained that such resolution would allow the Tax Assessor to represent the District in challenging certain appraisal records with Montgomery Central Appraisal District ("MCAD") and other matters before MCAD. An extensive discussion ensued regarding various appraisal issues at MCAD.

Upon motion by Commissioner Clark, seconded by Commissioner Landrum, after full discussion and the question being put to the Board, the Board voted unanimously to: 1) adopt the Resolution Authorizing Petition Challenging Appraisal Records; and 2) approve the Tax Assessor-Collector's Report.

**REVIEW STATION DESIGN, CONSTRUCTION AND IMPROVEMENT MATTERS**

REVIEW AND ACCEPT PROPOSAL FOR INSTALLATION OF AWNING AT STATION NO. 61

STATUS OF RECEIPT OF STATEMENTS OF QUALIFICATIONS FOR CONSTRUCTION MANAGER AT RISK FOR STATION NO. 64 RENOVATION, AND TAKE ANY NECESSARY ACTIONS ON SAME

Chief Dicker requested the Board table these items until the District was in receipt of additional information from Martinez Architects.

**AUTHORIZE CHANGE IN AGENT OF RECORD FOR MEDICAL, DENTAL AND VISION INSURANCE BENEFITS**

Mrs. Sipp requested that the District change insurance brokers to 19:21. Mr. Weeks introduced himself to the Board and noted that the District would not be changing insurance carriers at the time. Upon motion by Commissioner Abbey, seconded by Commissioner Landrum, after full discussion and the question being put to the Board, the Board voted unanimously to authorize change in agent of record for medical, dental and vision insurance to 19:21.

**REVIEW AND APPROVE DISTRICT EMERGENCY RESPONSE PLAN ("ERP"), AS NECESSARY**

Chief Dicker noted that the District's tanker would be added to the District's ERP.

Mr. Weeks exited the meeting at this time.

**FIRE CHIEF'S REPORT**

Chief Dicker reviewed the Fire Chief's Report and the status of operations with the Board. Chief Dicker reported that, in January, the District and NFR responded to 266 service calls, 36 of which were out of District, with an average response time of 6:19 minutes.

Chief Dicker also reviewed with the Board various department updates, planning and progress updates, fleet and facilities matters and community risk reduction matters.

Chief Dicker reported that the District's Logistics Division and Fire Chief began repairs and planning for the District's house adjacent to Station No. 64 after the house was damaged from a water pipe burst during the freezing weather.

Chief Dicker updated the Board on the status of the Miovision Opticom emitter implementation. Ms. Adams inquired if the District was in receipt of a draft Interlocal Agreement ("ILA") from Montgomery County regarding such matter. Chief Hosler noted that he would send RAB the ILA upon receipt.

### **REVIEW FLEET MATTERS**

Chief Dicker reported that the apparatus in production were nearing completion.

Chief Hosler exited the meeting at this time.

### **REVIEW AND ADOPT AMENDMENTS TO THE DISTRICT'S POLICIES AND PROCEDURES MANUAL, INCLUDING ADOPT RESOLUTION ADOPTING AMENDED COVERED APPLICATIONS PROHIBITION POLICY ("AMENDED COVERED APP POLICY RESOLUTION")**

Ms. Adams presented to the Board the Amended Covered App Policy Resolution. Ms. Adams reported that, up through February 4, 2026, the Governor of Texas had modified the list of prohibition applications and software. Upon motion by Commissioner Landrum, seconded by Commissioner Abbey, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the Amended Covered App Policy Resolution.

### **DISTRICT PERSONNEL MATTERS**

There was nothing to report at the time.

### **DISTRICT REAL ESTATE MATTERS, INCLUDING DISPOSITION OF HOME ON DISTRICT'S PROPERTY ADJACENT TO STATION NO. 64**

There was nothing further to report after the update during the Fire Chief Report.

### **MISCELLANEOUS**

There was nothing to report at the time.

There being no further business to come before the Board, and upon motion by Commissioner Landrum, seconded by Commissioner Abbey, after full discussion and the question being put to the Board, the Board voted unanimously to adjourn the meeting at 12:25 p.m.

PASSED, APPROVED, AND ADOPTED this 11<sup>th</sup> day of March, 2026.

Mark Abbey, Secretary  
Board of Commissioners